

Woodland Park Downtown Development Authority Board of Directors

**City Hall – Upstairs Conference Room
220 W. South Avenue, Woodland Park, CO**

SPECIAL MEETING MINUTES

June 14, 2016 – 7:30 AM

CALL TO ORDER AND ROLL CALL: Merry Jo Larsen, Chair, called the meeting to order at 7:30 AM.

IN ATTENDANCE - Board of Directors: Merry Jo Larsen (Chair), Al Born (Secretary/Treasurer) (left the meeting during Executive Session at 8:13 AM), Tanner Coy, Jon DeVaux, Jerry Good, Jan Wilson, Dale Schnitker. **Absent:** Noel Sawyer (Vice Chair), Vera Egbert. **Staff:** Carol Lindholm, DDA Staff. **Others Present:** Suzanne Leclercq, City Clerk, representing David Buttery, City Manager and Jane Mannon.

Larsen announced that David Buttery, City Manager, was unable to attend the meeting due to a family matter. Suzanne LeClercq is attending the meeting in Buttery's place, and will be taking notes and informing Buttery of the discussion today.

PERSONNEL MATTER: To be discussed in Executive Session

Larsen asked for a motion to move into Executive Session.

MOTION: To adjourn to Executive Session. Wilson/Born. Passed 7-0.

ADJOURN TO EXECUTIVE SESSION: For the purpose of Discussion of a Personnel Matter under C.R.S. 24-6-402 (4)(f).

Larsen, Chair, read the purpose of the Executive Session into the record.

Meeting adjourned to Executive Session at 7:32 AM

RECONVENE REGULAR MEETING: Following the Executive Session, Larsen, Chair, re-convened the regular meeting at 8:32 AM.

The following persons were in attendance at the Executive Session: Merry Jo Larsen (Chair), Al Born (Secretary/Treasurer) (left the meeting during Executive Session at 8:13 AM), Tanner Coy, Jon DeVaux, Jerry Good, Jan Wilson, Dale Schnitker. **Staff:** Carol Lindholm, DDA Staff. **Others Present:** Suzanne Leclercq, City Clerk, representing David Buttery, City Manager and Jane Mannon.

The Board would like to meet with Buttery for further discussion. Date to be determined.

ADJOURNMENT:

MOTION: To adjourn the meeting. Schnitker/Wilson. Passed 6-0. (Born not present for this vote)

Meeting was adjourned at 8:35 AM.

Recorded by:



Carol J. Lindholm, DDA Staff

APPROVED THIS 12 DAY OF JULY, 2016



Al Born, Secretary/Treasurer